

Appointment of
HISTORY TEACHER (Fixed Term)

SWANBOURNE HOUSE

BUCKINGHAMSHIRE



Swanbourne House is an incredibly special and beautiful place to work. We are lucky to have state-of-the-art classrooms, outstanding sports facilities and grounds that genuinely need to be seen to be believed.

I am passionate about providing the most inspiring education to the children in our care and working together as part of a team to create the extraordinary. The Swanbourne House pupils and their families benefit from highly talented staff, and we work together in a culture where every view is valued, we support each other and colleagues' wellbeing and morale is prioritised.

Swanbourne House is part of The Stowe Group, and we benefit from this in numerous ways. Our pupils have access to the facilities within The Group and our staff have the opportunity to work alongside teaching staff at the other schools.

I hope that you find this application pack both useful and informative and I look forward to welcoming you to Swanbourne House soon.

Nick Holloway
Head

Swanbourne House School is an independent day and boarding school, for children aged 3 to 13 years. Set in 55 acres of Buckinghamshire countryside, with a dynamic & challenging curriculum, small class sizes, inspirational extra-curricular activities and extensive facilities, we're creating change makers ready for the world of tomorrow.

State-of-the-art Science Labs | IT suites | Specialist Teaching across Subjects from Year 5 | Art Studio | Design, Technology and Engineering Lab

The Pre-Senior Baccalaureate (PSB) is the assessment framework used in Years 7 and 8, but its roots grow throughout the curriculum across all year groups. The PSB is based on strong academic foundations, but also encourages skills such as critical thinking, creativity and problem solving. Pupils are encouraged to think 'how' and 'why' and see setbacks as a step on the path to success as they develop curiosity, challenge their thinking and develop new ways to learn.

Last year, Swanbourne House pupils were awarded an impressive 13 scholarships and exhibitions to leading senior schools across the UK.

The Manor House

The Manor House, our dedicated teaching, play and outdoor space for children from Pre-Reception to Year 2 is at the heart of our school. Adjacent to farmland, with small class sizes, experienced and passionate teachers and an innovative approach that develops skills alongside academic progress, Swanbourne House is a special place for your child to start their learning journey. New play areas - including The Fort - have recently been built.

Pupils receive specialist teaching in Music, Sport and French during their time in the Manor House, have swimming lessons at our onsite pool from Reception and have a wide choice of enriching extra curricular activities, including rugby, ballet, science club and Mandarin.









HISTORY TEACHER (Part Time)

Accountable to: Head of Humanities
Date of Appointment: January 2027 (fixed term until July 2027)

The Role

Swanbourne House School is seeking to appoint a full-time History teacher to lead the teaching of this vital subject throughout the school. We welcome applications from people of all backgrounds and no experience of working in the independent sector is required. A willingness to participate in the wider life of the School with pastoral care duties and help with co-curricular activities is expected.

The successful candidate will teach History from Y5 to Y8 and may be required to teach other subjects based on their skills and experience. The role requires a flexible and passionate individual committed to pupil success in both academic and personal development.

RESPONSIBILITIES Teaching & Learning

- Foster a love for History through engaging, stimulating lessons that challenge and motivate pupils.
- To meet the needs of all pupils and raise standards of achievement and progress.
- To create an atmosphere within the classroom that will encourage learning. This will include the displaying of pupils' work, posters, pictures and artefacts as appropriate.
- Plan lessons aligned with the curriculum and schemes of work.
- Ensure pupils' work is well-organised and presented.
- Identify and adopt effective teaching strategies and stay updated with contemporary educational practices in History.
- Support the PSB Assessment Framework for Years 7 and 8.
- Assist pupils preparing for Academic Scholarships in Year 8.
- Report pupil progress at Parents' Evenings and through written reports.
- Support pupils requiring additional help in History.
- Implement school initiatives in teaching activities.

Monitoring & Assessment

- Mark and assess pupils' work consistently, ensuring clear communication of their progress, and provide feedback in line with departmental policies.
- Identify pupils with specific learning difficulties and recommend that their needs are assessed by the SENDCo.



- Work closely with both the Learning Support team and the Gifted, Able and Talented Co-Ordinator to deliver outstanding support to those children that require it.
- Use data to track pupil progress and plan further teaching accordingly.

Department Leadership

- Work closely with the Head of Humanities to develop new schemes of work, share resources, and assist with administrative duties.
- Promote History within the school through organising and supporting events that highlight the subject's relevance and importance.
- Participate actively in departmental self-assessment, focusing on the quality of teaching and pupil outcomes.

Pastoral Care

- Serve as a Tutor, supporting pupils' well-being and personal development.
- Manage behaviour and discipline in accordance with school policies, rewarding positive behaviour and addressing issues as they arise.
- Communicate regularly and effectively with parents regarding student progress and well-being.

Departmental Administration

- Assist with maintaining departmental displays and ensuring that classroom spaces promote a conducive learning environment.
- Contribute to faculty meetings, sharing updates, and ensuring alignment with whole-school objectives.

Whole School

- To support the aims, Christian values and ethos of the school.
- To be committed to safeguarding children and to follow the School Child Protection (Safeguarding) policy.
- To share in the responsibility for the well-being and discipline of all pupils.
- To play a full part in the life of the school community by offering exciting co-curricular options as required.

Responsibilities as a Teacher

- To attend Parents' evenings as appropriate to discuss the children's progress.
- To write detailed subject reports and progress reports according to the school's cycle of reporting.
- To participate in INSET provided by the school during the period of employment.
- To look for external INSET opportunities that further professional development and fulfil the training targets agreed during appraisal.
- To keep records of INSET attended.
- To be part of the School's Tutor system.
- To take a full and fair part in duties.



- To play a role with the Sports department depending on specialisms or experience.
- Saturday Enrichment - to lead one session on Saturday mornings for a term or two sessions for half a term.
- To set realistic, measurable and achievable personal targets as part of appraisal in consultation with the Head of Faculty.
- To attend School and Year group assemblies, staff meetings and pastoral meetings.
- To take part in organising and supervising educational visits.
- To make an active contribution to whole school events.

Personal Attributes

- Educated to degree level, with experience of teaching History.
- Passionate about History and committed to inspiring pupils and fostering a genuine enthusiasm for learning.
- Able to deliver engaging, challenging and inclusive teaching that enables all pupils to achieve their potential.
- Committed to high academic standards and to supporting pupils' wider personal development.
- An effective communicator who builds positive relationships with pupils, parents and colleagues.
- Organised, adaptable and willing to contribute fully to the wider life of a busy prep school.
- A collaborative team member who demonstrates initiative, professionalism and a commitment to continuous improvement.

The above is an indication of the requirements of the post and is not meant to be inclusive or exhaustive. Any role that needs reasonably to be undertaken should also be undertaken whether or not included in the above. The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.



Person Specification

The selection of candidates for short-listing will be based on this specification and candidates should bear this in mind when preparing their application and completing the application form		
Attributes	**Essential**	**Desirable**
Qualifications	• Educated to degree level	• Evidence of continuous INSET and commitment to further professional development • To be a qualified teacher with QTS status
Skills and Experience	• Experience of teaching History • To have a clear understanding of the Primary National Curriculum and its application. • To be able to use effectively a variety of teaching and organisational styles and resources including IT • To be able to monitor, assess, record and report pupil's progress • Understanding of the importance of data and how to use this to drive standards in attainment and prioritise next steps • To understand and know the statutory requirements of legislation concerning Equal Opportunities, Health and Safety, SEND Code of Practice and Safeguarding Children. • An understanding of how to plan for SEND • To motivate and inspire pupils • Ability to help pupils become independent learners	• Knowledge of Senior School Entrance examinations • The ability to teach a wide range of subjects across the primary age range.
Personal Qualities	• In all areas of school life, staff are expected to lead by example and demonstrate and uphold the values and principles that we wish the pupils to learn • Successfully build partnerships with parents and the wider School community • To be able to develop a creative curriculum • A good team player • The ability to communicate effectively in a verbal and written form to a range of audiences. • Well organised and punctual • Has the ability to remain calm under pressure • Commitment to Inclusion and Diversity	
This job description and Person Specification reflects the present requirements of the post and as duties and responsibilities change/develop, the job description will be reviewed and be subject to amendment in consultation with the post holder.		

COLLEAGUE BENEFITS

The Stowe Group recognises the benefits that come with investing in people. Alongside the beautiful school surroundings at Swanbourne, there are a number of additional benefits available to all our valued colleagues. These include:

- Staff fee discount
- Free wraparound care
- Free refreshments and school meals
- Access to National Trust Gardens at Stowe
- Free or discounted access to a range of arts and culture events at Stowe
- Discounted annual family golf membership at Stowe's golf course
- Volunteer leave
- Employee wellbeing programme, including access to counselling services and physiotherapy

For more details on all benefits, please follow this link:
https://www.stowe.co.uk/our-people/working-for-us/colleague-benefits



YOUR APPLICATION

To apply you will be directed to The Stowe Group Recruitment Hub. Please complete the application form and attach a covering letter detailing why and how your skills and experience could see you thrive in this role. If you need any help with the application process, please contact: recruitment@stowe.co.uk or call 01280 818005

Salary: Competitive

Contract: Fixed Term from January 2027 – July 2027

Possibility of onsite accommodation.

Please note this role may close early if we receive suitable applications.

All meals when on duty are provided free of charge during term time.

Offers of employment are made subject to receipt of satisfactory references, DBS clearance and online background check carried out by our third-party partner, SP Index.

This job description reflects the present requirements of the post and as duties and responsibilities change/develop, the job description will be reviewed and be subject to amendment in consultation with the post holder.

The Stowe Group is committed to providing outstanding safeguarding of the children in our care. You will be required to adhere to the School's safeguarding policy and guidelines and ensure that the safeguarding of children underpins everything that you do. Every member of staff of The Stowe Group has the responsibility to safeguard the



Heathrow Airport is less than an hour away and Luton Airport 45 minutes.

The School has nearby access to main traffic routes the M1, M40 and A5.

Milton Keynes Central train station - with 30 minute trains to London - is a 20 minute drive away.

The school is just 20 minutes from Central Milton Keynes, Aylesbury, Leighton Buzzard, Buckingham and Woburn and is within easy reach of Oxford, Banbury, Luton and Northampton.









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