

### Job Description

<b>Job Title:</b>	Graduate Sports Coach
<b>Hours of Work:</b>	Full Time, Term Time (may be required for additional pre-season sports trips)
<b>Department:</b>	Sports
<b>Accountable to:</b>	Director of Sports
<b>Number of direct reports:</b>	None
<b>Budgetary responsibility:</b>	None
<b>Location:</b>	Stowe School
<b>Purpose of the role:</b>	To assist the Stowe Sports Department in their aim of educating the pupils using sport to enhance their holistic experience.

#### The Stowe Group

The Stowe Group of schools (Stowe, Swanbourne House and Winchester House) was created in January 2021 and is situated on three separate sites in Buckinghamshire and Northamptonshire. Across the three schools, The Stowe Group offers education for boys and girls from 3-18 years. Within The Stowe Group there are more than 1,500 pupils and 850 colleagues. The Schools occupy sites of historical significance in Swanbourne, the market town of Brackley and the world-famous landscape gardens at Stowe, where we work with The National Trust to manage 880 acres and open the grounds to over 200,000 visitors a year. Stowe House is open to the public during the School holidays and for guided tours during term time. The Stowe Group is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. In 2021, The Stowe Group launched its transformational and substantive Change Makers vision and Change 100 programme.

#### Vision & Ethos

We are Change Makers

Stowe stands in the most sublime setting of any school in the world. Historic buildings, landscaped gardens and the very spirit of the Enlightenment sit at the heart of its founding. But, as this remarkable landmark enters its second century as a leading public school, we believe that beauty and tradition are not enough: our future vision for the School embraces change, uncertainty and the challenges that will face our pupils not just during their academic careers, but throughout the rest of their lives in a world which is increasingly complex and ambiguous. Within that volatile environment we see our pupils and staff as Change Makers. They will make a lasting impact not only while they are here at Stowe, but, perhaps more importantly, in the wider world. The history of this place, both as a stately home and as a pioneering school remains important to our mission of education, and at the heart of a Stowe education remains intellectual enquiry, academic curiosity and a love of learning. We strive for a balance of rights and responsibilities, equality and inclusion and to treat each pupil and member of staff as an individual. Our vision is inspired by a history of progressive thinking, and has been developed through collaboration with our pupils, parents, teachers, support staff, governors and alumni. Yes, we teach pupils how to excel in exams, but we also teach them how to collaborate, how to solve problems and how to think critically. Stowe is educating a generation of Change Makers ready to transform the world.

The Group's talented and committed workforce is one of our greatest strengths. We are committed to fostering team engagement, attracting, mentoring, developing and retaining our best teachers

and support staff. We focus on employee wellbeing, provide opportunities for professional growth and we create a culture of community and partnership.

### Key Tasks:

#### Key Responsibilities and Accountabilities:

- To promote the aims of the School at all times with colleagues, parents, pupils and the public
- To provide good quality teaching and coaching, with the effective use of appropriate resources to deliver the highest standards and achievements for all pupils.
- To play a full part in a boarding School with commitment to teaching, pastoral care, extra-curricular activities and School duties.
- To assist in the recruitment of pupils and to promote the School and Department.
- To attend all appropriate Health & Safety (COSHH) and Child Protection training issues related to the pupils, School and Department.

#### 1. Coaching/Management/Administration

- To coach sports as required in the activities programme as directed by the Director of Sport
- To attend matches and tournaments as required
- To organise and deliver training programmes
- To deliver 1:1 or small group S&C sessions during the day
- To assist with the Performance Programme
- To do some evening duties managing the gym
- To assist the Sports Department with tasks during the day as required
- To give feedback to players in order to develop their performance and understanding
- To organise the filming of matches.
- To assist with video analysis, including organising and clipping footage so that it is ready for review
- Ensuring all coaches are able to access the match footage and use it for team analysis and feedback sessions
- To ensure the registration of pupils for practices during afternoon activities.
- To attend INSET for continued professional development
- To develop links with Prep and local schools.
- To assist the Director of Sport in the delivery of the Sports Scholarship programme.
- To undertake any additional duties within reason as defined by the Director of Sport.
- To ensure adherence to statutory Health and Safety and Data Protection Legislation at all times.
- To ensure compliance with the current teaching staff handbook.

#### 2. Social and moral welfare of pupils

- To take responsibility for the educational, social and moral welfare of pupils in the context of Stowe's boarding community.
- To chaperone Pupils if not needed in Sports

#### 3. Assessments and reports

- To provide or contribute to oral and written assessments, reports and references relating to individual pupils and groups of pupils.

#### 4. Review and Professional Development

- To keep abreast of developments in his/her sport(s) and its coaching methods in order to maintain a high level of professional competence Staff should also participate in arrangements within the agreed framework for review and professional development, including INSET.

**5. Discipline, Health and Safety**

- To maintain good order and discipline among pupils and safeguarding their health and safety both on the School premises and when they are engaged in School and other activities elsewhere, within the framework of the Health and Safety Policy documents.
- To adhere to and manage all appropriate Health & Safety legislation, risk assessments and Child Protection training issues related to the Department.
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**6. Meetings**

- To participate in all meetings which relate to the school curriculum, school organisation and school administration and to attend Chapel, assemblies and other school events as required by the Head.

**7. School Duties**

- To undertake the supervision of pupils at mealtimes, on school journeys and on school premises as required by the duty rota.

**8. Salary/package: Competitive salary and accommodation available (where appropriate)**

This job description reflects the present requirements of the post and as duties and responsibilities change/develop, the job description will be reviewed and be subject to amendment in consultation with the post holder.

**Person Specification:** The selection of candidates for short-listing will be based on this specification and candidates should bear this in mind when preparing their application and completing the application form

Attributes	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> <li>• Degree in Sports related field</li> </ul>	
Specialist Skills and Experience	<ul style="list-style-type: none"> <li>• Personally committed to continued professional development</li> <li>• The ability to coach at least 1 sport to a high level</li> </ul>	<ul style="list-style-type: none"> <li>• The ability to coach at least 2 sports to a high level</li> <li>• Ability to referee in at least one sport</li> <li>• Good ICT skills</li> <li>• Driving licence</li> </ul>
Personal Qualities	<ul style="list-style-type: none"> <li>• Enthusiastic and energetic</li> <li>• Good team player</li> </ul>	

	<ul style="list-style-type: none"> <li>• Patience and a sense of humour</li> <li>• Good organisational skills</li> <li>• Good professional manner and appearance</li> <li>• Excellent practitioner able to inspire pupils in the love of (your) sport</li> <li>• Ability to communicate effectively with pupils, staff and parents</li> <li>• Willingness to contribute fully to the life of a busy boarding school</li> </ul>	
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This job description and Person Specification reflects the present requirements of the post and as duties and responsibilities change/develop, the job description will be reviewed and be subject to amendment in consultation with the post holder

**Date Agreed: February 2025**

**Our Values**



Value scales:

This value is the least important to the role	This value has some significance to the role	This value is desirable to the role but not essential	This value is important to the role	This value is essential to the role
1	2	3	4	5

In the role of Graduate Sports Coach we are looking for Change Makers who are (please highlight as appropriate):

Professional:	1	2	3	4	5
Creative Problem Solvers:	1	2	3	4	5
Kind:	1	2	3	4	5
Flexible:	1	2	3	4	5
Collaborative:	1	2	3	4	5
Communicator:	1	2	3	4	5