

Job Description

Job Title:	Part time Badminton Coach
Hours of Work:	3.15 – 5.30 Tuesday to Friday 12.00 – 6pm Saturdays
Department:	Sports
Accountable to:	Craig Sutton
Number of direct reports:	0
Budgetary responsibility:	No
Location:	Sports Department
Purpose of the role:	To coach badminton to a range of year groups. To take control over the management and organisation of a designated team on Saturdays. To support the Head of Racquets as required.

The Stowe Group

The Stowe Group of schools (Stowe, Ashfold, Swanbourne House and Winchester House) was created in January 2021 and is situated on three separate sites in Buckinghamshire and Northamptonshire. Across the three schools, The Stowe Group offers education for boys and girls from 3-18 years. Within The Stowe Group there are more than 1,500 pupils and 850 colleagues. The Schools occupy sites of historical significance in Swanbourne, the market town of Brackley and the world-famous landscape gardens at Stowe, where we work with The National Trust to manage 880 acres and open the grounds to over 200,000 visitors a year. Stowe House is open to the public during the School holidays and for guided tours during term time. The Stowe Group is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. In 2021, The Stowe Group launched its transformational and substantive Change Makers vision and Change 100 programme.

Vision & Ethos

We are Change Makers

Stowe stands in the most sublime setting of any school in the world. Historic buildings, landscaped gardens and the very spirit of the Enlightenment sit at the heart of its founding. But, as this remarkable landmark enters its second century as a leading public school, we believe that beauty and tradition are not enough: our future vision for the School embraces change, uncertainty and the challenges that will face our pupils not just during their academic careers, but throughout the rest of their lives in a world which is increasingly complex and ambiguous. Within that volatile environment we see our pupils and staff as Change Makers. They will make a lasting impact not only while they are here at Stowe, but, perhaps more importantly, in the wider world. The history of this place, both as a stately home and as a pioneering school remains important to our mission of education, and at the heart of a Stowe education remains intellectual enquiry, academic curiosity and a love of learning. We strive for a balance of rights and responsibilities, equality and inclusion and to treat each pupil and member of staff as an individual. Our vision is inspired by a history of progressive thinking, and has been developed through collaboration with our pupils, parents, teachers, support staff, governors and alumni. Yes, we teach pupils how to excel in exams, but we also teach them how to collaborate, how to solve problems and how to think critically. Stowe is educating a generation of Change Makers ready to transform the world.

The Group's talented and committed workforce is one of our greatest strengths. We are committed to fostering team engagement, attracting, mentoring, developing and retaining our best teachers and support staff. We focus on employee wellbeing, provide opportunities for professional growth and we create a culture of community and partnership.

Key Tasks:

1 Responsibilities during activity sessions

- To deliver well organised and planned practice sessions
- To enable pupils to acquire knowledge and make progress according to their ability so that they increase their understanding and develop their skills in the sport taught.
- To foster in pupils the application of physical or creative effort, interest in their work, and the ability to think and learn for themselves.
- To create well-planned coaching sessions and deliver through effective and appropriate teaching/coaching methods.
- To show a good understanding of the aptitudes, needs and prior attainments of the pupils and ensure these are taken into account in activity-planning.
- To utilise effective strategies for managing behaviour and encouraging pupils to act responsibly.
- When required to assess, record and report on pupils' development, progress and attainment/achievement.
- To add information about fixtures and teams on SOCS
- To create match reports after competitions
- To give feedback to players as required
- To contribute to the development of the sports programme.

2 Management & Administration

- To support the master i/c with the planning of the badminton programme
- To ensure the registration of pupils on SOCS for practices during afternoon activities
- To write/co-ordinate reports for the Stoic and End of Term assembly if required.
- To be familiar with the risk assessments of sports/activities undertaken.
- To attend INSET for continued professional development.
- To liaise with the Head of racquet sports to maintain equipment
- To ensure sports equipment/facility is safe prior to starting activity.
- To assist with the organisation of catering requirements for matches as directed by the master i/c.
- To assist with the Outreach programme with Prep and local schools and identify potential candidates for sports scholarship application.
- To put pupils of appropriate ability forward for representative honours.
- To assist with the video analysis process where appropriate.
- To ensure compliance with the current teaching staff handbook.
- To undertake any ad-hoc duties within reason as defined by the Director of Sport.
- To ensure practice/playing equipment is organised and ready for each session.
- To ensure practice/playing equipment is put away at the end of the coaching sessions.

	<ul style="list-style-type: none"> To ensure that badminton is played in a safe environment and practice and games are conducted with health and safety as a top priority.
2	To assist staff with team tactics and team selection.
Responsibilities on match days	
2.1	To ensure that match equipment and playing kit is organised for all matches.
2.2	To coach/umpire matches as required.
2.3	To meet/greet opposition staff and visiting referees on arrival, escort to tea after match and see off at coach/minibus/car when they leave
2.4	To write post-match reports for assembly/website

Person Specification: The selection of candidates for short-listing will be based on this specification and candidates should bear this in mind when preparing their application and completing the application form

Attributes	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> Level 2 coach (equiv) 	<ul style="list-style-type: none"> Level 3 coach
Specialist Skills and Experience	<ul style="list-style-type: none"> Previous experience of coaching Personally committed to continued professional development 	<ul style="list-style-type: none"> Previous experience of coaching to a high level Experience of coaching teenagers Good ICT skills Driving licence
Personal Qualities	<ul style="list-style-type: none"> Enthusiastic and energetic Patience and a sense of humour 	

	<ul style="list-style-type: none"> • Good organisational skills • Good professional manner and appearance • Excellent practitioner able to inspire pupils in the love of your sport • Ability to communicate effectively with pupils, staff and parents 	
This job description and Person Specification reflects the present requirements of the post and as duties and responsibilities change/develop, the job description will be reviewed and be subject to amendment in consultation with the post holder		
Date Agreed:		

Our Values



Value scales:

This value is the least important to the role	This value has some significance to the role	This value is desirable to the role but not essential	This value is important to the role	This value is essential to the role
1	2	3	4	5

In the role of XXXX we are looking for Change Makers who are (please highlight as appropriate):

Professional:	1	2	3	4	5
Creative Problem Solvers:	1	2	3	4	5
Kind:	1	2	3	4	5
Flexible:	1	2	3	4	5
Collaborative:	1	2	3	4	5
Communicator:	1	2	3	4	5