



Appointment of Head of Tennis

THE *Stowe*
GROUP

Job Title:	Head of Tennis
Department:	Sport
Accountable to:	Director of Sport
Responsible for:	Coaching Staff
Job type:	Permanent
Hours:	Term Time Only

Purpose of the Job

The Head of Tennis is responsible for leading the planning, development, and delivery of an outstanding programme of tennis for boys and girls at Stowe School and the Schools within the Stowe Group, working under the guidance of the Director of Sport.

Context

Stowe School occupies Stowe House and approximately 200 acres of the Stowe estate and is located in Stowe's world-famous landscape gardens set in 880 acres. Stowe School is an independent co-educational boarding School with approximately 870 pupils. There are around 400 full and part-time staff with 80 staff and their families living on site.

In January 2021, Winchester House and Swanbourne House Schools became part of The Stowe Group. The schools occupy sites of historical significance in Swanbourne, in the market town of Brackley and in the beautiful gardens at Stowe, where we work with The National Trust to manage the landscape gardens and open the grounds to over 200,000 visitors a year. Stowe House is also open to the public during the school holidays.

Stowe School is committed to safeguarding and promoting the welfare of children and expects all staff to share in this commitment. In 2021, The Stowe Group launched its transformational and substantive Change Makers vision.

Key Tasks:

Tennis

- Create and implement a development plan for tennis, in line with the wider vision, aims and objectives of the Sports Department
- Coordinate tennis staff, coaches and year group teams
- Arrange fixtures for all boys and girl's teams
- Organise and communicate weekly programmes for all year groups and relevant staff
- To provide technical coaching to boys and girls across the programme as required
- Manage the tennis budget
- Organise CPD for relevant staff
- Manage equipment, transport and venues
- Support the development of tennis at Winchester House and Swanbourne House Prep Schools
- Oversee the provision of private tennis lessons and coordinate the administration of these
- Line manage the visiting coaches and support the organisation of timesheets and re-charging
- Mentor and support tennis players who aspire to play competitive tennis outside of school
- Write reports on Sports Award holders who major in tennis on a half termly basis
- Help to recruit talented tennis players
- To contribute to an effective sports scholarship programme for Stowe Sport
- To maintain and develop new links with the surrounding community, external sporting bodies and other networks in tennis
- To manage the external communications and promotion of Stowe Tennis programme in collaboration with marketing and consistent with Stowe Sport.



Sports Department

- Attend Sports Department meetings and collaborate with the department on the implementation of the department aims, vision and objectives.
- Support the department with the provision of all sports and the whole School events.
- Support the Director of Sport with other duties when

Person Specification:

	Essential	Desirable
Qualifications	Tennis coaching qualifications	- Level 3 certificate - Degree
Experience	- Playing experience at a highly competitive level - Experience of coaching	Coaching in an Educational setting
Skills	- Using IT and other methods to undertake analysis of performances. - Excellent communication skills - Excellent organisation skills	Confident IT skills – email Microsoft Word, Excel, using Teams
Knowledge	- Knowledge of relevant rules - Knowledge of national pathways and tournaments	Knowledge of strength and conditioning programmes.
Personal competencies and qualities	- Excellent interpersonal skills - Ability to prioritise own workload - Self-motivated, reliable, organised and punctual - Able to work in a team as well as individually - Motivated to work with young people - Ability to develop and maintain positive relationships with pupils, parents and other staff - Emotional resilience in working with challenging situations	

Benefits

Free meals and refreshments when on duty

Free parking

Discounted School Fees of up to 50% across all Schools

Discounted annual Gold membership for colleague and immediate family

Death in Service

Wellbeing benefits including free Flu Vaccination and eye tests

Learning and development opportunities

We are Change Makers

The Stowe Group have a talented and committed workforce. We are committed to fostering team engagement, attracting, mentoring, developing and retaining our best teachers and non-teaching staff. We focus on employee well-being, provide opportunities for professional growth and create a culture of community and partnership.

How to Apply

Please visit: [The Stowe Group](#) vacancy page to find out more about the role and how to apply

Closing date: 9th August 2026

First stage interviews: Expected shortly after closing.



We are Change Makers

Stowe School, Stowe, Buckingham MK18 5EH

Recruitment@stowe.co.uk +44 (0)1280 818005 www.stowe.co.uk